

## **Edinburgh Kayak Club – Annual General Meeting – 28<sup>th</sup> Nov 2024**

Present: Charles G-R, Rory B, Graham A, Matt R, Charlotte W, Ryan N, Mary P, Danielle P, Ali R, Gus R, Fraser P, Kevin N, Ian W, Chrissy T, Ian G, Sarah C, Tom C, Jayne C, Zoe C, Sam C.

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AGM Start: 7.25pm

### **Reports from the Committee**

#### *Remarks from Chair [Fraser Paterson]:*

A mixed year for the club. On the positive side: cheaper BookWhen, spent the airport fund, new merchandise and Nick has put on various safety courses. On the other hand, experiments with advanced/intermediate external providers have not been a success probably due to expense. There is also a lack of coaches and leaders at the moment. The pool has been reasonably well attended though the lagoons not so much.

A priority is to encourage people to coach and lead. Other priorities include the appointment of a safety officer and updating risk assessments.

#### *Remarks from Secretary [Matt Rowe]:*

Echoing Fraser, a mixed year with less attendance at pool and lagoons than in previous years and a struggle for volunteers. However, a big thank you to all those that do volunteer for the club, we couldn't run without you!

Club membership sits at ~100 people, of which ~10 are juniors. The Deployment Standards which are being implemented are causing some changes. The club has adopted some new policies (new Health and Safety policy, new Disciplinary Policy and Code of Conduct). Another reminder that all coaches and leaders must have completed "Introductory Safeguarding Training" and "Code of Conduct for Coaching" e-learning (free) by the end of this year. PVG's are also required (see below). Risk assessments are also to be updated as a priority for the new committee.

#### *Remarks from Treasurer [Fraser Paterson on behalf of Rachel Lawrie]:*

Club in reasonable financial health with end of year balance £12,662, down £4,026 from April, however this decrease can mainly be attributed to spending the airport fund on new kit. Other main outgoings include the pool hire (£3411) and external providers (£2060). Vast majority of income is through BookWhen (£5309) of which most come through memberships and pool sessions.

#### *Remarks from Safeguarding Officer [Matt Rowe on behalf of Chris Wood]:*

Protection of Vulnerable Groups (PVG) checks are being carried out by Chris. Deadline for all coaches and leaders to have this done is end of January. Please get in touch with Chris to organise this.

#### *Remarks from Sarah [trips coordinator]:*

Struggled with leaders this year to run trips. We haven't run as many as we'd like to. There are now new financial incentives, we will subsidise (some) training courses, pay 25p/mile for led trips and those who lead four trips a year will get next year's membership free. We also will help potential leaders become qualified via leadership shadowing.

## **Election of the new Committee:**

### **Mandatory Roles**

Club Chair: Fraser Paterson (Nomination: Matthew Rowe, Seconded: Charlotte Whyte)

Club Treasurer: Matthew Rowe (Nomination: Charlotte Whyte, Seconded: Fraser Paterson)

Club Secretary: Charlotte Whyte (Nomination: Matthew Rowe, Seconded: Fraser Paterson)

Club Safeguarding Officer: Jayne Crow (Nomination: Matthew Rowe, Seconded: Fraser Paterson)

Club Safety Officer: Chris Wood (Nomination: Fraser Paterson, Seconded: Matthew Rowe)

### **General Committee Members:**

Kevin Newlands, Graham A, Nick Evens, Sarah Crymble, Charles Gunn-Russell, Derek Watson (Honorary). (All Nominated by Fraser Paterson, Seconded by Matthew Rowe).

### **Prizegiving and Awards**

By popular vote:

Paddler of the year: Charlotte Whyte

Junior Paddler of the year: Zoe Crow

Coach/leader of the year: Rob Davies

Volunteer of the year: Rob Davies

Swimmer of the year: Martyn Turnstall

CRAFT award: Christina Birth

The photo competition was won by Charlotte Whyte.

AGM Concluded: 8.10pm